



Mississippi Medical  
**CANNABIS**  
Program

# Work Permit Application Guide



## Eligibility Requirements

- **Age Requirement** - Applicants must be **21 years old** to obtain a work permit.
- **Background Check Requirement** - Applicants must pass a fingerprint-based background check with both the MS Central Criminal Database & the FBI Criminal History Database.

## Disqualifying Felony Offense

You cannot receive a cannabis work permit if you have been convicted of:

- A **violent crime**, such as assault, robbery, or homicide (as defined by Mississippi or other state laws);
- A felony drug offense (state or federal) within the last **5 years**, including time on probation or supervised release
- Any **offense that would have been prevented by the Medical Cannabis Act**, except those committed before the Act became law.

*Exceptions may apply if your prior conviction would no longer be considered a crime under today's cannabis laws.*

## Fees

- **\$25** Work Permit Registration Fee (MSDH)
- **\$50** Processing fee for background check.
- **Additional fees** for fingerprinting may be required - depending on the location.

## Fingerprint Locations

- Police Stations
- Sheriff's Offices
- UPS Stores

## Validity & Maintenance

- Work Permits are valid for **5 Years**.
- Permits **cannot be transferred**.
- Individuals must provide written notice of any **name-changes** within 10 business days.

**Individuals cannot begin working at a licensed cannabis establishment until their work permit is APPROVED.**

## Required Training

- Within 30 days of hiring, employees must complete **8 hours of Initial Training**.
- Work Permit holders are required to complete an additional **5 Hours** of training each year to maintain their work permit.

***Employee training must be approved by the MMCP on behalf of the business that the work permit holder is employed by.***

## Types of Training

- Workplace Safety Education
- Product-Specific Education
- MMCP Regulation Training
- Equipment Training
- METRC Training



## Step by Step Guide

**1** - Have fingerprints taken for MSDH background check.

**2** - Mail fingerprints to:

**MSDH Fingerprint Unit**

143B LeFleur's Square

Jackson, MS 39211

**3** - Go online to the [MSDH Comprehensive Background Check Payment Portal](#) and make an online payment **(\$50)**

**3** - Register an account online with the MMCP through the Licensing Portal (for help navigating the Licensing Portal, see the [MMCP Licensing Portal guide](#).)

**4** - Complete an online application as an “Agent” for a new Work Permit.

**5** - Once the application and your background check have been processed, the MMCP will notify you regarding your work permit application status.

**6** - Once approved, print out your work permit card through the MMCP Licensing Portal.

## Source

- *Mississippi Medical Cannabis Program Regulations - January 2024*

## Additional Guides

- *[www.3MAms.org/health](http://www.3MAms.org/health)*



THE UNIVERSITY OF  
**MISSISSIPPI**

---

National Center for  
Cannabis Research  
and Education